

EXPORT FREIGHT INSTRUCTIONS to BEACON

International Freighting made fast and easy. Each time you want Beacon to arrange your freighting overseas, **just complete this form and fax it to (03) 365 6538 or email to export@beaconglobal.co.nz.** Once we've got this, we'll then make all the necessary freighting arrangements the way you asked and keep you posted.

Why can't you just phone your instruction through? You can but you'll need to follow up with this written instruction to protect yourself from anything being misheard over the phone or misunderstood – **this is a great checklist to make sure you get what you need from us and it's actually a lot faster than phoning each time.**

Export Order Ref/No:		Ship to Port:	
Buyer Name: Contact Person: Full Delivery Address <i>(include state, zip code & country)</i> Ph: Email:		Notify Party: Contact Person: Address: Ph: Email:	
No & Type of Packages	Gross Weight Kg	Cubic Measure m3	Country of Manufacture
Full Description of Goods			Marks/Numbers
Special Handling Instructions			
Reason for export: <input type="checkbox"/> Sold <input type="checkbox"/> Repair <input type="checkbox"/> Other <i>(specify)</i>			
Pickup goods <input type="checkbox"/> Yes <input type="checkbox"/> No	Pickup Date	Pickup Address:	
Send by <input type="checkbox"/> Seafreight <input type="checkbox"/> Airfreight	Insure Goods? <input type="checkbox"/> Yes <input type="checkbox"/> No	Does the shipment include or contain any hazardous or dangerous goods? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do the goods contain imported components that incurred NZ Customs Duty? <input type="checkbox"/> Yes <input type="checkbox"/> No
Freight & Insurance <input type="checkbox"/> Paid by me <input type="checkbox"/> Paid by Buyer	Overseas Customs Clearance <input type="checkbox"/> Paid by me <input type="checkbox"/> Paid by Buyer	Overseas Delivery <input type="checkbox"/> Paid by me <input type="checkbox"/> Paid by Buyer	Overseas Duty/Tax <input type="checkbox"/> Paid by me <input type="checkbox"/> Paid by Buyer

The sender (you) hereby

1. Authorise and request that Beacon Global completes documents in connection with despatch, carriage and delivery of the goods as agents for and on behalf of the sender as provided by Beacon Global's Standard Trading Conditions
2. Expressly declare the above completed particulars are true and correct and we are aware of and accept Beacon Global's Standard Trading Conditions
3. Declares that this shipment contains only goods included on our commercial invoice/s; no additional "gifts" or "promotional items" have been included and not documented
4. Acknowledges that we have been given the opportunity to take out comprehensive insurance on these goods
5. Declares that in the event of collect charges being unpaid at destination, that we will accept and pay all such charges and any additional costs incurred
6. Certifies that the contents of this shipment are properly described by name, are pack, marked and labelled and are in a proper condition for carriage by air or sea according to IATA restricted articles regulations and to all applicable carrier and governmental regulations. This shipment is within the limitations prescribed for passenger carrying aircraft

Sender Company..... Date.....

Contact Name..... Signature.....